



## FE Week Annual Apprenticeship Conference 2017 | Draft final agenda

AGENDA KEY

KEYNOTE PLENARY SESSIONS

WORKSHOPS

### Programme for Wednesday 22nd March 2017 (day 1)

Time	Session title	Location	Speaker
09:00 - 09:45am	Registration, and exhibitor showcase	Hall 3	
09:45 - 09:50	Welcome and opening remarks		Kirsty Wark
09:50-10:00	Setting the scene to AAC 2017  Nick will briefly draw of analysis of a pre-conference questionnaire to highlight key areas of opportunity, concern and, in some cases, fear. With little over a month before the new apprenticeship funding system kicks-in, just how are delegates feeling as we launch AAC2017?	Hall 1	Nick Linford, author of the Complete Guide to Funding Apprenticeships and Kirsty Wark
10:00-10:30	"The most significant change in the funding of FE in a generation" – an apprenticeship reform update  David Hill is the most senior civil servant leading on the apprenticeship reforms at the DfE. Setting the scene for AAC 2017, David will update providers on the reform programme and growth aims for apprenticeships.		David Hill, Director of Apprenticeships at the Department for Education
	<b>Apprenticeship delivery contracts with employers</b>  Eversheds Sutherland's education team is seeing an increasing volume of requests for support around contracts between providers and employers for the delivery of apprenticeships. This session will cover best practice in putting in place contracts, managing risk in them and other contracts which providers should consider.	Hall 9	Mark Taylor, Principal Associate, Eversheds Sutherland
	<b>The new sub-contracting requirements – Pitfalls and Possibilities</b>  From May 2017, the apprenticeship sub-contracting arrangements and funding rules are changing significantly to encompass the added complexities of the different types of providers on who will be delivering. This workshop will explain the sub-contracting regulations for all types of provider, the do's and don'ts, the opportunities and what to be prepared for. If you have never sub-contracted before, or want to ensure your knowledge is updated in preparation for the May changes, this workshop is a must. The workshop is aimed at any organisation on the Register of Apprenticeship Training Providers (RoATP) or wishing to go on the Register, who is considering sub-contracting in any form, as part of their apprenticeship plans.	Hall 10a (C&G Room)	Bryony Kingsland, Funding Manager, City & Guilds
	<b>Complying with the Funding Rules</b>  This session will provide an overview of the Skills Funding Agency's Funding Rules for apprenticeships.	Hall 10b	Dr Sarah Steer, Head of Apprenticeship Policy Implementation, SFA

10:40- 11:30 workshops	<p><b>End Point Assessment - The DIY Guide for managing and delivering quality services to apprentices</b></p> <p>With over 5,000 apprentices now on standard based programmes a new market for end point assessments is emerging and this session will outline the risks and potential rewards for organisations wishing to offer EPA services. FDQ was one of the first Apprenticeship Assessment Organisations to gain approval to offer EPA services and has spent over a year developing end tests and application processes for Butchery apprentices. The session will provide an insight to the internal and external costs associated with the set up of this new commercial enterprise.</p>	Hall 11a	Terry Fennell, Chief Executive, FDQ
	<p><b>Introduction to Mentoring, Coaching/Assessing &amp; Teaching Apprenticeship Standards</b></p> <p>Key to delivering and supporting apprenticeships will be the dual professionalism of individuals. Not only will they expect to have the vocational skills, knowledge and behaviours, but also demonstrate the attributes of a good mentor, coach/assessor or teacher. This session introduces the range of new standards required to be a successful apprentice within the FE sector; whether working within a business, colleges, local authority, private training provider or within public sectors, such as the MOD or NHS environment. The session will provide an opportunity to ask questions from members of the Standards Steering Group.</p>	Hall 11b	Steve Cross, Principal Consultant, ITC Skills
	<p><b>Harvesting the revenue Opportunity created by the Employer Levy</b></p> <p>The new Employer levy presents a NOW opportunity for innovative colleges and training providers to transform their apprenticeship revenue, both from the levy fund for apprenticeships and commercially through workforce development. Presented by the award-winning technology company Smart Assessor this short workshop is designed to help training providers and colleges learn how they harvest this revenue opportunity for the mutual benefit of their employers, apprentices and existing employees.</p>	Executive room 1	Fiona Hudson-Kelly, CEO, Smart Assessor
	<p><b>Standards-based degree apprenticeships – our experience to-date</b></p> <p>UCEM has been delivering standards-based degree apprenticeships in the built environment sector since Sept 2015, making UCEM something of a trailblazing provider. We currently have the largest number of built environment degree apprentices on programme and we consider that our delivery model is both innovative and inclusive. We track apprentice progress through an on-line e-portfolio system that has been customised to cover all aspects of each apprenticeship standard. This is a timely session given the need to move from frameworks to standards and the need to increase uptake of degree apprenticeships.</p>	Executive room 2	John Pratt, Head of Apprenticeship Management, University College of Estate Management. Nick Moore, Dean, Learning and Teaching, University College of Estate Management
	<p><b>Leadership – The key to the success of your apprenticeship programme</b></p> <p>Sir Frank is currently scoping a new Top Leaders programme for the sector, which will inform leadership development for other tiers of leadership. The former chair of CAVTL, he is leading ETF's response to the Sainsbury Review. ETF provides specific leadership development to help apprenticeship delivery.</p>	Media suite	Sir Frank McLoughlin, Associate Director of Leadership, Education and Training Foundation
11:30-12:00	Refreshment break and exhibition	Hall 3	Refreshment break and exhibition
12:00 - 12:45	<p><b>Everything you need to know about 'T Levels'</b></p> <p>Following the budget announcement excitement, Gemma Gathercole and Nick Linford will present the essential policy update on 'T Levels'.</p> <p>With additional funding for FE leading the pre-budget announcements and prominent references to skills in the chancellor's speech in parliament, you'd be forgiven for thinking 'T Levels' were a new announcement. But, while the money is new, the policy about the development of 15 technical routes was first made in the 'Post-16 Skills Plan' published last July in response to the recommendations of the Sainsbury review. In this session, we'll cover what they are, the timeline for their development and the essential link they have to apprenticeships.</p>	Hall 1	Nick Linford, author, Complete Guide to Funding Apprenticeships. Gemma Gathercole, Head of Funding and Assessment, Lsect
12:45 - 13:00	Keynote address from Kirstie Donnelly MBE		Kirstie Donnelly MBE, MD, City & Guilds
13:00 - 13:15	Keynote address from Paul Eeles		Paul Eeles, Chair, Federation of Awarding Bodies
13:15 - 13:30	<p>Where will apprenticeship reforms take us in the next 3 years?   Keynote address from David Hughes</p> <p>David will set out where current reforms are leading us, the positive outcomes which might emerge as well as the risks as we aim for the 3 million target during a time of enormous system, economic and political changes.</p>		David Hughes ,CEO, Association of Colleges
13:30 - 14:30	Lunch break and exhibition	Hall 3	Lunch break and exhibition

14:30- 15:20 workshops	<p><b>The quality of apprenticeships: what we know from inspection</b></p> <p>This workshop reviews findings from inspection to highlight best practice in current apprenticeship provision and to discuss common areas for development in provision that we judge to be inadequate or require improvement.</p>	Hall 1	Chris Jones, HMI, Specialist Advisor Apprenticeships, Ofsted
	<p><b>Charging strategies for apprentice providers</b></p> <p>This session will help providers set a strategy for charging employers whether under the Levy or co funded regimes. It will be especially useful for providers who have never charged before</p>	Hall 9	Matt Garvey, Managing Director, WBTC
	<p><b>Maximising learner engagement and completion – “ask the experts” panel session</b></p> <p>Did you know that on average a whopping 1/3 of Apprentices fail to complete their programmes? ILM’s expert panel discuss the challenges faced with traditional apprenticeships and an approach to leadership which can increase retention and engagement with their programmes. Come along to join the debate and receive our free best practice employer guide to hiring and retaining apprentices.</p>	Hall 10a (C&G Room)	Becky James, Director of Business Development & Sales, ILM Andy Dent, ILM Tracey Matthews, Director of Apprenticeships, Milton Keynes College Anna Clarke, Head of Apprenticeships, Milton Keynes College Tracey Beford, Babcock International Sam Richards, ILM Marketing Apprentice, Outsource training
	<p><b>New roles in apprenticeship delivery</b></p> <p>This workshop will look at the changing roles for staff whose provider organisations are delivering or planning to deliver new apprenticeship standards. We draw on our extensive work with apprenticeship providers, looking specifically at:</p> <ul style="list-style-type: none"> <li>• Business development roles</li> <li>• Trainers and assessors</li> <li>• Internal quality assurance roles</li> </ul> <p>You’ll leave with a simple action plan to take back to your organisation to progress this conversation with colleagues.</p>	Hall 10b (AELP Room)	Louise Doyle, Senior Associate, Strategic Development Network Chris Cherry, Senior Associate, Strategic Development Network
	<p><b>Using your loan allocation to encourage and support progression onto apprenticeships</b></p> <p>Advanced Learner Loans have done much to activate a wide of range of learners who otherwise may not have accessed learning opportunities, not only for personal development reasons but also for employment, promotion and further study. In this workshop Beej will demonstrate how effective use of your loan facility can encourage and support progression into apprenticeships, particularly higher level apprenticeships, and those in key growth sectors.</p>	Hall 11a	Beej Kaczmarczyk, Director, Learning Curve Group
	<p><b>Apprentice 360 - Attract - Assess - Achieve</b></p> <p>Available from April 2017, Pearson Apprentice 360 provides engaging, interactive learning content, mapped to SASE and Standards, available wherever your learners are, and however they want to study. Find out how your organisations can benefit, and get a preview of some of the advanced features planned for this flagship tool.</p>	Hall 11b	Suzanna Shutler, National Campaign Manager, Vocational Learning, Pearson
	<p><b>Assessment Instruments - everything you want to know but have not thought to ask!</b></p> <p>As one of the leading Apprenticeship Assessment Organisations, NOCN has developed a wide range of new instruments to assess apprentices. In this session Jane and Graham will share their expertise gained from developing these tools and give best practice advice.</p>	Executive room 1	Graham Hasting-Evans, Managing Director of NOCN and Jane Jones, Deputy Managing Director
	<p><b>Navigating End Point Assessment</b></p> <p>A leading provider of quality apprenticeship solutions, NCFE can guide you through the changing apprenticeship standards and lead you through the gateway decision on apprenticeship assessment. Join us for a workshop that offers practical advice on how you can design and execute on the best EPA model for your organisation.</p>	Executive room 2	Charlie Freeman, Apprenticeship Leader, NCFE
<p><b>ILR, Ofsted and audit – how to set-up your data management for success, quality delivery and compliance.</b></p> <p>The session is designed for employers and providers who are new to submitting their own ILR, Ofsted and audit requirements. It will help you understand the obligations, risks and benefits surrounding data management for ILR, Ofsted and audit purposes: Your key data recording requirements; the most common (and most high risk) data errors, and how to avoid them; consequences of data errors – understand the risks, both financial and compliance-based; beyond compliance - how to make your learner data work for you.</p>	Media suite	Carla Martinho, Head of Data Management Services, Tribal	
15:20- 15:50	Refreshment break and exhibition	Hall 3	Refreshment break and exhibition
	<p><b>Assessing Apprentices – Lessons from Ofqual’s External Quality Assurance</b></p> <p>As one of the options for external quality assurance, Ofqual reviews assessment plans to check they can lead to valid end-point assessments. This workshop will provide advice on creating assessment plans and developing end-point assessments from them, using the lessons learned from the reviews carried out. The workshop will also explain what external quality assurance from Ofqual looks like in practice.</p>	Hall 9	Catherine Large, Director of Vocational Qualifications, Ofqual



15:50- 16:40 workshops	<p><b>Differentiating your offer to attain a high quality market position</b></p> <p>The new structure of apprenticeships introduces flexibility to the roles of the employer and provider, the design of on-programme training and therefore, the price of delivery. In this new system, how will providers differentiate their offer to engage employers, attract recruits and ensure a quality experience? The City &amp; Guilds “quality apprenticeships model” has been developed with employers and defines the quality that is derived from, the job role content, on-the-job training, off-the-job training and the staff involved; all leading to good results in end-point assessment.</p>	Hall 10a (C&G Room)	Caroline Roberts, Caroline Roberts Head of Policy, Governance & Stakeholder Recognitions
	<p><b>New roles in apprenticeship delivery</b></p> <p>This workshop will look at the changing roles for staff whose provider organisations are delivering or planning to deliver new apprenticeship standards. We draw on our extensive work with apprenticeship providers, looking specifically at:</p> <ul style="list-style-type: none"> <li>• Business development roles</li> <li>• Trainers and assessors</li> <li>• Internal quality assurance roles</li> </ul> <p>You’ll leave with a simple action plan to take back to your organisation to progress this conversation with colleagues.</p>	Hall 10b (AELP Room)	Louise Doyle, Senior Associate, Strategic Development Network Chris Cherry, Senior Associate, Strategic Development Network
	<p><b>Supporting delivery of maths and English in apprenticeships</b></p> <p>The session will draw on the learning from the Foundation’s successful maths and English pipeline programme. The programme this year had a strand that was focussed on enhancing and expanding the level of maths and English support available to a range of different groups through online learning opportunities, development of mentor training opportunities and piloting employer-provider protocols. The workshop will present reflections from this work and provide the opportunity to find out about the support that is available to maximise the outcomes of maths and English in apprenticeships. Delegates will also have the opportunity to help shape and influence future support programmes.</p>	Hall 11a	Ian Grayling , Executive Director, CETTAcademy and Stella Turner , Head of Qualifications and Delivery
	<p><b>Top tips for positive media coverage</b></p> <p>The FE sector often complains that media isn’t interested in them - in this session Ruth will discuss how organisations can change their approach to get more media coverage.</p>	Hall 11b	Ruth Sparkes, Managing Director, EMPRA
	<p><b>Apprentices at the top table</b></p> <p>The National Society of Apprentices is pretty young, we’ve only been around for 3 years. We’ve been busy though. Supporting other apprentices to make apprenticeships better. During this session you’ll meet apprentices who have been influencing decision makers both where they live and work and but also on a national scale. We’ll be talking about 3 things: How much influence do your apprentices have within your organisation? What matters most to your apprentices? How can we work together? The society has a clear aim, to ensure excellent apprenticeships for all, with apprentices themselves making change.</p>	Executive room 1	Ben Kinross, Apprentice Engagement Officer, National Society of Apprentices
	<p><b>Winning over Employers and Apprentices with your Blended Delivery of the New Apprenticeship Standards</b></p> <p>In this workshop we look at the potential impact of the levy and new apprenticeship standards on apprenticeship providers. We explore how providers can meet employer’s requirements, win business and go above and beyond employer’s expectations utilising technology.</p> <ul style="list-style-type: none"> <li>• Identify how your apprenticeship model will meet employers requirements over and above your competitors’ offer</li> <li>• Understand the options available to apprentices and their employers with a blended learning model</li> <li>• Raise awareness of added value opportunities for employers and apprentices with a blended learning model</li> </ul>	Executive room 2	Carolyn Lewis, Managing Director, Vocational Innovation Ltd
	<p><b>Strategies helping those furthest from the labour market access apprenticeships</b></p> <p>Rathbone (a national youth charity) have developed a range of strategies over the past 18 months aimed at increasing access to apprenticeships for those furthest from the labour market and least likely to be attracted by formal traditional recruitment practices. By utilising various funding pots, targeting activity and designing specific packages to address barriers, Rathbone has significantly increased its cohort of 16 -18 year olds on apprenticeship programmes and now have achievement and retention rates in excess of 90% for this cohort, maximising funding and meeting employer needs.</p>	Media suite	Duncan Nicholson, Strategic Partnership Manager, Rathbone/Intraining (NCG Group)
16:50 to 17:00	Keynote address from Fiona Hudson-Kelly	Hall 1	Fiona Hudson-Kelly, CEO, Smart Assessor
17:00 to 17:40	Provider leadership in conversation with Kirsty Walk The key leaders will answer the tough apprenticeship reform questions you want answering.		David Hughes ,CEO, Association of Colleges Mark Dawe, CEO, Association of Employment and Learning Providers, Dr Susan Pembe OBE, Director of Policy and External Relations, HOLEX, John Hyde CBE, Executive Chairman, HIT Training Dame Asha Khemka DBE, Board Member, Institute for Apprenticeships & Principal of West Notts College
17:40	End of day one		

## Programme for Thursday 23rd March 2017 (day 2)

Time	Session title	Location	Speaker
08:30 - 9:30am	Registration, and exhibitor showcase	Hall 3	
09:30	Welcome and opening remarks		Kirsty Wark
09:30 - 09:45	<p>Keynote address   Reasons to be positive: how to make Apprenticeship reforms a success</p> <p>Apprenticeships are proven to enhance individual's lives; and employers who are genuinely committed to high-quality delivery and to making apprenticeships a core part of their talent model, have reaped the benefits.</p> <p>It is important therefore that we as a sector remain resolute and focussed on the factors which are proven to guarantee success. Pearson's President in the UK Rod Bristow will discuss how accurate consideration of employer needs, personalised learning plans, rigorous assessment, and appropriate in-work mentoring are at least as important to the success and reputation of apprenticeships as regulatory and funding issues.</p>	Hall 1	Rod Bristow, President, Pearson
09:45 - 10:30	<p>Keynote address from Keith Smith   Update on apprenticeship funding</p> <p>This will be an opportunity to hear the latest developments on apprenticeship funding reform from Keith Smith, Director of Funding and Programmes at the Skills Funding Agency.</p>		Keith Smith, Director, Funding and Programmes, Skills Funding Agency
	<p><b>End-point assessment - theory and practice</b></p> <p>How will EPA work? How can we partner with Pearson to deliver it? We'll look into this critical topic, what's involved, and some specific examples of standards and assessment models to enable you to continue to deliver apprenticeships with confidence. We'll also cover Pearson's role as a registered assessment organisation and the steps we're taking to partner with providers.</p>	Hall 1	Gary Tovery, Head of Employer and Stakeholder Relationships, Pearson BTEC & Apprenticeships, Pearson & Nathan Cookson, Sector Manager, Business Skills, Pearson.
	<p><b>Developing the right systems and process to support SME's and micro-businesses with Apprenticeships</b></p> <p>From May 2017, a new funding system means that non-levy paying employers will need to financially co-invest 10% towards apprenticeship training for all ages. How are you engaging with SMEs and do you have the systems and process in place to support these employers deliver high quality apprenticeships?</p> <p>City &amp; Guilds and AELP have teamed together to bring you a solution focussed provider readiness workshop to explain the new requirements and what systems and processes will need to be place to ensure SME's and micro-businesses can continue to engage with apprenticeships.</p> <p>We will cover:</p> <ul style="list-style-type: none"> <li>• A summary of funding changes for non-levy payers &amp; associated incentive payments available for both employers and training providers</li> <li>• Contract negotiation and engagement - reviewing what skills and tools you need to consider equipping your sales / engagement teams with and reviewing how training providers might position co-investment with SMEs to contribute towards the cost of apprenticeship training</li> <li>• Practical ideas on finalising contracts and setting up payment processes</li> </ul>	Hall 10a (C&G Room)	Paula Gibson, Business Solutions Manager, City & Guilds
	<p><b>The impact of end-point assessment on apprenticeship standard providers</b></p> <p>The workshop will look at how a provider's organisation might change as end-point assessment becomes a reality.</p> <p>We'll consider a range of issues including:</p> <ul style="list-style-type: none"> <li>• Independence and managing conflicts of interest</li> <li>• Your relationship with employers</li> <li>• Preparing your apprentices for end-point assessment</li> </ul> <p>You'll leave with a simple action plan to take back to your organisation to progress this conversation with colleagues, potential assessment organisations and employers.</p>	Hall 10b (AELP Room)	Chris Cherry, Senior Associate, Strategic Development Network

10:40- 11:30 workshops	<p><b>Going for Gold: How Competitions Can Assist CPD</b></p> <p>WorldSkills UK is launching a Professional Development Programme for teaching professionals and employers. Combining the latest global thinking in apprenticeship and technical skills delivery with WorldSkills UK's knowledge of producing world-beating apprentices, the organisation's CPD Programme informs how competition based activity can raise standards in any teaching or training programme. The Performance Management workshop is designed to introduce the concepts of performance management into the classroom and aid in the understanding of psychology of learning and act as a "taster" session for participants</p>	Hall 11a	Sue Simpson, WorldSkills UK Trainer, WorldSkills UK
	<p><b>Growing Apprenticeships through Hub and Clearing House model with LEPs</b></p> <p>Apprenticeships already deliver real benefits to businesses and young people: new reforms aim to boost these even further. This workshop will give you a taster to focus on the challenges ahead for the work based learning sector and how learning providers can grow Apprenticeships. You will hear about an Apprenticeship Hub model and ideas of how they can be implemented within your local area, strengthening relationships with your Local Enterprise Partnership.</p>	Hall 11b	Helena Baxter, Owner, HP Consultancy and Training
	<p><b>Defining the 'standard' through expert judgement</b></p> <p>The session will be divided into two parts: Setting standards - discussion of different types of standards, and methods for setting standards Maintaining standards - discussion of what it means to maintain standards, methods of doing so, which will be exemplified largely by the reform of vocational qualifications in the UK</p>	Executive room 1	Sally Brown, Head of Policy, Cambridge Assessment
	<p><b>Creating a talent pipeline for the future</b></p> <p>The session looks at delivering high quality work placements from both a provider and employer perspective. It considers how work experience and traineeships can act as pre-apprenticeship programmes and how they and the apprenticeship itself can be structured in a way that provides a high quality experience for the learner and tangible outcomes for all concerned.</p>	Executive room 2	Rod Naikel, Chief Executive, Fair Train
	<p><b>Recognising and developing Apprenticeship Champions in Secondary Schools (England)</b></p> <p>Amazing Apprenticeships is running a project with the National Apprenticeship Service to recruit 1000 Apprenticeship Champions in secondary schools throughout England. We want to support, praise and reward those individuals who are positively promoting apprenticeships and encourage and inspire them to do even more. Join us to hear how we can make it easier to improve apprenticeships careers advice in schools.</p>	Media suite	Karen Kelly, Associate Consultant
11:30-12:00	Refreshment break and exhibition	Hall 3	Refreshment break and exhibition
12:00 - 12:45	<p>Ministerial address   RT Hon Robert Halfon MP</p> <p>On the eve of the apprenticeship levy and other key apprenticeship reforms, hear from the minister responsible for it all in his first major apprenticeship speech, since becoming Minister in June 2016. Followed by a Q&amp;A with Kirtsy Wark.</p>	Hall 1	Rt Hon Robert Halfon MP
13:00 - 13:30	Keynote address from Angela Rayner MP	Hall 1	Angela Rayner Shadow Education Secretary and Gordon Marsden, Shadow Skills Minister
13:30 - 14:30	Lunch break and exhibition	Hall 3	Lunch break and exhibition
	<p><b>Ofsted expects ...</b></p> <p>This workshop considers the myths and legends about Ofsted's expectations of apprenticeship providers.</p>	Hall 1	Chris Jones HMI, Specialist Advisor Apprenticeships, Ofsted
	<p><b>Shining a light on the opportunities of End-Point Assessment</b></p> <p>City &amp; Guilds is currently recognised to deliver end-point assessment (EPA) for 17 occupations. We are working with providers and colleges to establish a supporting role for them going forward. This session will highlight the opportunities and challenges from an employer, provider and EPA organisation perspective. We will cover:</p> <ul style="list-style-type: none"> <li>· Why EPA is important</li> <li>· Decisions you will need to make as a provider</li> <li>· Assessment plans and assessment delivery</li> <li>· Quality in EPA</li> <li>· The cost of EPA</li> <li>· What City &amp; Guilds will be looking for in partners to meet the EPA demand going forward</li> </ul>	Hall 10a (C&G Room)	Bill Twigg, Apprenticeships Manager, City & Guilds

14:30- 15:20 workshops	<p><b>The impact of end-point assessment on apprenticeship standard providers</b></p> <p>The workshop will look at how a provider's organisation might change as end-point assessment becomes a reality. We'll consider a range of issues including:</p> <ul style="list-style-type: none"> <li>• Independence and managing conflicts of interest</li> <li>• Your relationship with employers</li> <li>• Preparing your apprentices for end-point assessment</li> </ul> <p>You'll leave with a simple action plan to take back to your organisation to progress this conversation with colleagues, potential assessment organisations and employers.</p>	Hall 10b (AELP Room)	Chris Cherry, Senior Associate, Strategic Development Network
	<p><b>A partnership model for post-reform success</b></p> <p>How can a tripartite partnership between employers, providers and awarding organisations deliver learners success and contribute to business growth in the post-reform environment? Drawing on the experiences of a major employer and a large provider, this session - hosted by Pearson - will look at how each has adapted their strategy and delivery approach to positive effect in response to the new apprenticeships regime, and the lessons these can offer for the sector as a whole.</p>	Hall 11a	Host: James Emmett - Director of Strategic Relationships Panel member one: Cindy Rampersaud - Senior Vice President BTEC and Apprenticeships Panel member two: TBC - Employer Panel member three: TBC - College group
	<p><b>Navigating End Point Assessment</b></p> <p>A leading provider of quality apprenticeship solutions, NCFE can guide you through the changing apprenticeship standards and lead you through the gateway decision on apprenticeship assessment. Join us for a workshop that offers practical advice on how you can design and execute on the best EPA model for your organisation.</p>	Hall 11b	Charlie Freeman, Apprenticeship Leader, NCFE
	<p><b>How the Public Sector maximise it's investment in the Apprenticeship Levy</b></p> <p>Building on Greater Manchester's experience of collaborative working across the public sector and devolution deals, this session will: * Highlight best practice and pitfalls in developing a shared services model of supporting apprenticeship delivery * Identify how through workforce development plans and Talent Strategies investment can be maximised to support the development of a future workforce through creation of cross organisational development activity</p>	Executive room 1	Nic Hutchins, Head of Youth Initiatives, Greater Manchester Combined Authority
	<p><b>Levy - Enabling employers to understand their workforce's training requirements</b></p> <p>Learning Curve Group (LCG) provide services to over 4'500 employers a year. The launch of the Apprenticeship Levy has been designed to encourage businesses to use apprenticeship programmes to help reduce their skills gap. The session will share an insight in to LCG's approach to encouraging businesses to reflect on their organisational needs and how they might further develop and grow their internal L&amp;D offering, to provide solutions and improve performance KPIs. LCG will be joined by some of their current clients to provide live examples and further insight for delegates.</p>	Executive room 2	Rob Kleiser, Executive Director, Learning Curve Group
	<p><b>Apprenticeship Audit and Compliance - now and beyond</b></p> <p>The session would focus on the outcomes of 15/16 funding audit re Apprenticeships and common themes. It would then explore current year ending on audit of the levy. We hope to make this a joint session with the FASST team from the SFA.</p>	Media suite	Karl Bentley, Funding Audit Manager, RSM UK Audit LLP
15:20- 15:50	Refreshment break and exhibition	Hall 3	Refreshment break and exhibition
	<p><b>For employers - Awareness of and preparation for the Levy</b></p> <p>This workshop is specifically designed for employers. It will help employers who may be in scope to pay the levy by taking them through the following stages of employer preparedness: awareness, understanding, planning and registration. By the end of the workshop employers will know how to work out if they are in scope for the levy and if they are what opportunities are available to them in the reformed Apprenticeship world.</p>	Hall 1	Greg Dean, Head of Large Employer Engagement Strategy, SFA
	<p><b>You're hired - closing the leadership skills gap with management apprenticeships</b></p> <p>Skilled leadership is in short supply. Less than one third of UK organisations are confident they have access to the leaders they need to succeed. And the war for talent is only going to intensify post-Brexit.</p>	Hall 10a (C&G Room)	Becky James, Director of Business Development & Sales, ILM



15:50- 16:40 workshops	<b>Higher and degree level apprenticeships</b> <ul style="list-style-type: none"> <li>• Recruitment - including recruiting existing employees/development of 'substantive' new skills</li> <li>• Progression both in terms of quals and future careers</li> <li>• How to balance the development of skills etc in the role with the requirements of the Degree</li> <li>• Off the job training</li> <li>• Benefits to the business.</li> </ul>	Hall 10b (AELP Room)	Alison Cox, CMI Head of Apprenticeships, CMI
	<b>Working with the NHS on apprenticeship delivery</b> <p>The NHS are going to be the largest Levy paying employer in the UK. Apprenticeship strategy is a key focus moving forward and with a target of 28,000 starts for 17/18 we need to ensure that providers are prepared and equipped to meet our needs. Partnership delivery will be key as many Trusts have extensive in-house expertise and we need a core bank of national providers who we can commission to work with us and deliver high quality programmes and ensure we can maximise our Levy spend. The NHS also has specific restraints around delivery and recruitment and knowledge on how to overcome these are crucial for providers.</p>	Hall 11a	Lucy Hunte, Apprenticeship Lead, Health Education England
	<b>Booking and managing the EPA for your apprentices - how will it all work?</b> <p>How will booking and managing end-point assessments actually work? Graham and Jane will take you through the new NOCN EPA Management system to demonstrate how employers, trainers and assessors will use the system in practice.</p>	Hall 11b	Graham Hasting-Evans, Managing Director of NOCN and Jane Jones, Deputy Managing Director
	<b>Harvesting the revenue Opportunity created by the Employer Levy</b> <p>The new Employer levy presents a NOW opportunity for innovative colleges and training providers to transform their apprenticeship revenue, both from the levy fund for apprenticeships and commercially through workforce development. Presented by the award-winning technology company Smart Assessor this short workshop is designed to help training providers and colleges learn how they harvest this revenue opportunity for the mutual benefit of their employers, apprentices and existing employees.</p>	Executive room 1	Fiona Hudson-Kelly, CEO, Smart Assessor
	<b>Improving quality and inspection grades over time.</b> <p>What the best providers are doing to improve performance, prepare for inspection and manage quality of programmes through their delivery partners.</p>	Executive room 2	Dave Baber
	<b>For large and medium employers - Apprenticeships &amp; Training through Collaboration &amp; Partnerships</b> <p>We look at how working in a partnership model can bring a coherent approach to managing learning and development in medium and large organisations. Collab Group and Mindful Education explore how collective working models can enable the delivery of consistently high quality, responsive and bespoke Apprenticeships &amp; Training. Challenges of multi-site and large geographic spread can be overcome though not a local "seller and buyer" relationship, but wider partnerships that are founded on and built for mutual benefit for the long-term.</p>	Media suite	Mark McKenna, MD, Mindful Education & Ian Pretty, CEO, Collab Group of Colleges
16:50 to 17:05	Making technical qualifications work with apprenticeships	Hall 1	Graham Hasting-Evans, Managing Director of NOCN
17:05 to 17:15	Keynote address from Mark Dawe		Mark Dawe, CEO, AELP
17:15 to 17:45	Keynote address from Ofsted on the inspection regime from May		Paul Joyce, Deputy Director, FE & Skills, Ofsted
17:45	<b>End of day two</b>		
19:15 - 00:30	<b>Gala Dinner Evening</b> Drinks reception sponsored by Mindful Education Gala Dinner sponsored by Learning Curve Group	Hall 4	Hosted by Shane Mann, MD, Lsect Ltd After-dinner speaker, Kirsty Wark Music performance from The Mini Big Band



## Programme for Friday 24th March 2017 (day 3)

Time	Session title	Location	Speaker
08:30 - 9:30am	Registration, and exhibitor showcase	Hall 3	
09:30	Welcome and opening remarks for Day three		Kirsty Wark
09:30 - 09:45	Keynote address from the Chief Regulator, Ofqual The chief regulator will provide an insight into the role Ofqual play in the employer-led apprenticeship system.		Sally Collier, Chief Regulator, Ofqual
09:45 - 10:00	Apprentices going for gold - lessons from WorldSkills Competitions provide huge benefits to employers, apprentices and their trainers and delegates will be encouraged to get involved. The session will also include a preview to WorldSkills 2017 in Abu Dhabi and TeamUK's hopes for gold.	Hall 1	Peter Lauener, WorldSkills UK Official Delegate, Carole Stott, Chair of WorldSkills UK and Ben Blackledge, Director of Education, WorldSkills. Joined by Team UK alumni.
10:00 - 10:30	The 1.5 million businesses that Government forgot   In conversation with the Industry Skills Board Kirsty Wark will speak to leading employers about apprenticeship reforms and how colleges and training providers can best operate in the large employer market.		Anthony Impey, CEO. Optimity and Chair of the FSB's Skills and Apprenticeships Policy, Dominic Gill the Apprenticeship Lead at Microsoft Mark Maudsley, CEO, GTA England Kirstie Donnelly MBE, MD, City & Guilds
10:40- 11:30 workshops	<b>Subcontracting</b>	Hall 1	Kenneth Marshall, Skills Funding Agency
	<b>The new sub-contracting requirements – Pitfalls and Possibilities</b> From May 2017, the apprenticeship sub-contracting arrangements and funding rules are changing significantly to encompass the added complexities of the different types of providers on who will be delivering. This workshop will explain the sub-contracting regulations for all types of provider, the do's and don'ts, the opportunities and what to be prepared for. If you have never sub-contracted before, or want to ensure your knowledge is updated in preparation for the May changes, this workshop is a must. The workshop is aimed at any organisation on the Register of Apprenticeship Training Providers (RoATP) or wishing to go on the Register, who is considering sub-contracting in any form, as part of their apprenticeship plans.	Hall 10a (C&G Room)	Bryony Kingsland, Funding Manager, City & Guilds
	<b>Higher and degree level apprenticeships</b> <ul style="list-style-type: none"> <li>Recruitment – including recruiting existing employees/development of 'substantive' new skills</li> <li>Progression both in terms of quals and future careers</li> <li>How to balance the development of skills etc in the role with the requirements of the Degree</li> <li>Off the job training</li> <li>Benefits to the business.</li> </ul>	Hall 10b (AELP Room)	Alison Cox, CMI Head of Apprenticeships, CMI
	<b>Contracts - what do all these contracts mean and how we going to manage them?</b> So many contracts, so little time! NOCN's MD Graham will explain the various contracts required for all parties involved in the apprenticeship system and suggest effective ways to manage them to reduce risk and complexity.	Hall 11a	Graham Hasting-Evans, Managing Director, NOCN
	<b>Institute for Apprenticeships – use of data</b>	Hall 11b	Dr Alex Wilson Deputy Director, Data Science Unit, Institute for Apprenticeships
	<b>Making apprenticeships accessible for all</b> If we are ambitious for our young people, businesses and the wider economy, then we need to ensure that Apprenticeships are open to all – with no participation penalty for particular groups of young people. This is not currently the case: ethnic minorities are significantly under-represented, as are people with disabilities or mental health issues, and those leaving care or caring for others. Huge gender disparities also exist, with apprenticeships in low-paid sectors dominated by women. Drawing on recent research and practice, this workshop will share good practice on how to successfully recruit and support greater diversity within your apprenticeship programme.	Executive room 1	Fiona Aldridge, Assistant Director, Learning and Work Institute
	<b>Harvesting the revenue Opportunity created by the Employer Levy</b> The new Employer levy presents a NOW opportunity for innovative colleges and training providers to transform their apprenticeship revenue, both from the levy fund for apprenticeships and commercially through workforce development. Presented by the award-winning technology company Smart Assessor this short workshop is designed to help training providers and colleges learn how they harvest this revenue opportunity for the mutual benefit of their employers, apprentices and existing employees.	Executive room 1	Fiona Hudson-Kelly, CEO, Smart Assessor

	<p><b>Using AEB funding streams to develop levy and apprenticeship activity</b></p> <p>This workshop will explore opportunities provided by the Adult Education Budget to promote and increase the level of apprenticeship activity in your organisation. Effective use of the entitlements for English and maths, first level 2 and 3 for 19-23 year old learners and 19-24 traineeships can increase the employability skills of learners, prepare them more effectively for employment and apprenticeships, and also strengthen your links with and engagement of employers. Local devolution of AEB will also require a more focussed approach to progression into employment with apprenticeships. Beej will reflect on his experience of using the AEB in this way with a wide range of providers, including FE colleges and independent learning providers.</p>	Media suite	Beej Kaczmarczyk, Director, Learning Curve Group
11:30 - 11:55	Refreshment break and exhibition	Hall 3	Refreshment break and exhibition
11:55- 12:45 workshops	<p><b>Back to the future: inspecting standards based apprenticeships</b></p> <p>This workshop reflects on the potential changes to inspection practice as the transition to standards based apprenticeships gains pace.</p>	Hall 1	Chris Jones HMI, Specialist Advisor Apprenticeships, Ofsted
	<p><b>Collaboration not negotiation. Making the reforms work for all - employer perspective</b></p> <p>The government talk of suppliers and employers negotiating 'the best deal'. We believe this is the wrong approach to making the reforms work for all and organisations should be collaborating with providers to get the best outcomes for the learners. Our case study shows how by working together you can get so much more.</p>	Hall 9	Karen Bailey, head of competence development, Volvo Group UK and Eire
	<p><b>Being the provider of choice to help get employers levy-ready</b></p> <p>City &amp; Guilds will be joined by an expert employer panel to guide providers on supporting employers optimise their levy contributions. Our 6-step process will help you guide employers on developing their HR People Plan, reviewing current training provision and designing their apprenticeship programme and delivery methods. This session will give you real insight into what levy-paying employers want from providers in this new system and how you can become the provider of choice.</p>	Hall 10a (C&G Room)	Paula Gibson, Business Solution Manager, City & Guilds
	<p><b>Living together without falling apart: Legal Aspects of Apprenticeship Reforms</b></p> <p>Paul Voller, a partner in the AELP Support Group at solicitors Bircham Dyson Bell, will lead this session on opportunities and pitfalls in the levied and non-levied employer-ITP-SFA three way relationship</p> <p>The session will include contributions from other solicitors in the Group, Penny Bygrave and Oliver Willis, and an introduction to the AELP-BDB model contract documentation available to AELP members.</p>	Hall 10b (AELP Room)	Paul Vollers, Penny Bygrave and Oliver Wills, Partners or Bircham Dyson Bell.
	<p><b>Experiences of Developing Degree Apprenticeships</b></p> <p>With the introduction of the apprenticeship levy, it is anticipated that degree apprenticeships will expand significantly in number. A number of higher education providers will have developed degree apprenticeships in order to meet the expected demand from employers, and this session would provide an opportunity for interested providers to discuss their experiences and exchange ideas. Rather than a session that involves the presenting of information by a speaker, we envisage facilitating discussion amongst participants enabling them to exchange experiences and insight.</p>	Hall 11a	Darren Watson, HE Policy Adviser, Subjects and Skills, HEFCE Adrian Anderson, Chief Executive of UVAC
	<p><b>Future Apprenticeships - supporting the delivery of apprenticeship standards</b></p> <p>This workshop will focus on the key areas that providers need to consider when thinking about delivering apprenticeship standards. It will cover areas including employer engagement and business development, organisational change management, plus where to find information about policy decisions as soon as they are made. Attendees will have the opportunity to hear from a provider who is delivering apprenticeship standards, explore and discuss the resources available through the Future Apprenticeships Portal including the provider toolkit, and to find out about the in depth support that is available through the Future Apprenticeships programme.</p>	Hall 11b	Alison Morris, Head of Technical and Vocational Education and Training, Education and Training Foundation Sam Moorwood, Head of Employer Partnerships at Sheffield Hallam University
	<p><b>Delivering the standards that employers want</b></p> <p>Best practise session demonstrating how to integrate professional qualifications into new apprenticeship standards. Ensuring that employers and individuals get the qualifications they value whilst meeting all apprenticeship rules. This session will help providers to build popular, high value apprenticeships using the new standards and the professional qualification market.</p>	Executive room 1	Richard Marsh, Apprenticeship Partnership Director, Kaplan Plc

	<p><b>Supporting Apprentices with Mental Health Challenges</b></p> <p>Mental Health is extremely high on the agenda at the moment, particular around supporting young people in further education. In preparation for the levy, Remploy on behalf of Access to Work launched the mental health support service for apprentices. This is aimed supporting individuals who are experiencing mental health challenges retain employment. It is envisage that this Workshop would cover the service and what it entails, along with appropriate strategies and techniques in order to support the mental well-being of apprentices.</p>	Executive room 2	Chris Kingsbury, Disability Consultant, Remploy Limited
	<p><b>The role of the Institute for Apprenticeships   Driving the quality of apprenticeships in England</b></p> <p>Government has decided to establish a new independent, public body to make sure apprenticeships are of the highest quality they can be. The Institute for Apprenticeships launches next month, providing a sustained focus on quality in a sector that is undergoing huge amounts of change. This workshop will set out how the Institute will deliver on its role as the regulator of apprenticeship standards and assessment plans, embedding the central role that employers must play in the apprenticeships system if it is to operate effectively.</p>	Media suite	Ana Osbourne, Deputy Director Approvals and Mike Keoghan, Deputy Chief Executive, Institute for Apprenticeships
12:45 - 13:30	Lunch break	Hall 3	Refreshment break and exhibition
13:30 - 14:30	Keynote address from the Institute for Apprenticeships	Hall 1	Peter Lauener, shadow chief executive, Institute for Apprenticeships
14:30	End of conference		